

CONSTRUCTION SERVICES

Mike Sturko, Director 335-9006
E-Mail.....sturko@wsu.edu

- coordinate public works construction jobs
- plan, estimate & schedule shop projects
- supervise & construct facility alterations
- coordinate & track project documentation

• Dale Brantner, Supervisor..... 335-9043
Construction Coordinator for:
- concrete, carpentry, furniture, and signs

• Vern Illi, Supervisor..... 335-9041
Construction Coordinator for:
- electrical, telecom, sheetmetal, HVAC, and plumbing

• Jim Akins, Supervisor.....335-9047
Construction Coordinator for:
-flooring and paint

Construction Coordinators – Public Works

Dave Coleman 335-9093
Clyde Wilhelm 335-9096
Doug Lopes.....335-9109

- Billable Services Available
 - painting
 - carpentry
 - window and door treatments
 - furniture and upholstery
 - flooring
 - signs
 - electrical/telecom
 - sheet metal
 - plumbing
 - environmental controls
 - electronics
 - refrigeration
 - roofing

CUSTODIAL SERVICES

Tom Parrish, Director 335-9023
E-Mail. parrish@wsu.edu

- routine, emergency, and special cleaning
- floor refinishing, carpet & tile cleaning
- locking & unlocking of buildings
- building steps snow and ice removal
- rental of chairs & tables for university events(customer must load, haul and return)

PLANT SERVICES

Dennis Rovetto, Director..... 335-9087
E-Mail rovetto@wsu.edu

- Grounds
Kappy Brun335-9067
 - landscape maintenance
 - sidewalk snow & ice removal
 - irrigation systems
- Heavy Equipment
Eric Slocum 335-9088
 - street, parking lot, sidewalk maintenance
 - street snow and ice removal
 - equipment rental
 - heavy equipment projects
 - office moving requests
- Motor Pool
Brad Hill..... 335-9091
 - vehicle rental services
 - fleet maintenance
 - equipment repairs
 - operation/maintenance of the Pullman campus re-fueling system
- Waste Management
Rick Finch.....335-3288
 - garbage collection
 - recycling operations
 - material composting
 - incinerator operations
 - surplus stores

ENERGY Systems Operations

Terry Ryan, Director 335-9352
E-mail. tryan@wsu.edu

- Energy Management
 - utilities purchases
 - energy use monitoring and management
 - energy conservation programs
 - Energy Services Performance Contracting (ESPC)

STEAM PLANT

Mike Nearing, Manager 335-3501
E-mail. mnearing@wsu.edu

- maintain steam plant operations providing steam and electricity services

Facilities Operations – Mission & Vision

Our Mission Support World Class Education and Research

Our Vision A professional, integrated and valued team providing world class facilities and services.

SUPPLY MANAGEMENT SERVICES

Jeff Gossard, Director335-4586
E-mail.gossard@wsu.edu

- Central Stores
Kirk Arrasmith.....335-3781
 - 4,600 items in stock including: Office Supplies, Lab Supplies, Molecular Biology Products, General Supplies, and Compressed Gasses
 - Next day delivery on in stock items
- Central Receiving
Brady Allen.....335-4529
 - Inbound and outbound freight processing.
 - courier service to regional campuses
- Storeroom – Facilities Operations
Lyndsay Read McCall, Manager..... 335-9053
 - in-house inventory
 - receiving & delivery of materials
 - purchasing of materials & supplies

myFacilities

Submit Work Requests and Monitor Event Notifications
Online at: <https://myfacilities.wsu.edu>

All work requested from Facilities Operations may be submitted through an online system at the above address. Requests can be made for routine maintenance and custodial needs, purchase of keys and signs, moving assistance, remodel projects and more.

This system also allows you to be notified of various activities related to maintenance and construction in the buildings on campus.

Please visit this site to submit your request or to get additional information.

Building Access:
335-9023
parrish@wsu.edu

Contact Custodial Services to confirm building lockup and unlock schedule or to request special access during non-scheduled times

Reserve vehicles:
335-9085

Contact the Motor Pool to reserve a vehicle or use online CARS reservation system through AIS.

Checkout of tables & chairs:
335-9022
schmidtlein@wsu.edu

Contact Custodial Services to make arrangements for checkout of tables and chairs (customer must load, haul and return)

ADMINISTRATIVE SERVICES

Pam Hilliard, Executive Director.....335-9301
E-Mail..... pamh@wsu.edu

- Accounting
Kate Kamerrer, Director..... 335-9314
E-Mail.....kamerrer@wsu.edu
 - accounts payable
 - accounts receivable
 - department purchasing
 - safety foot and eyewear reimbursements
 - financial statements
 - accounting for Minor Capital projects
 - funding and confirmation for contract jobs
- Contract Administration
Kate Kamerrer, Director..... 335-9314
E-Mail.....kamerrer@wsu.edu
 - administrative support for public works contracts and consulting agreements
 - provide plans and specifications for minor capital public works projects
 - processing all periodic pay estimates, change proposals, and change orders
- Human Resources
Sarah Earhart, Supervisor 335-9005
 - daily time reporting
 - temporary employment program
 - sick, annual and miscellaneous leave
 - personnel action processing for staff
 - new employee signup & benefits
 - accident reporting
- Information Systems
Den Bowker, Manager 335-9008
E-mail.....bowker@wsu.edu
 - network computing maintenance
 - PC and printers support
 - software training & support
 - CCMS & CMMS
 - computer access setup for AIS programs
- Plant Services
Dennis Rovetto, Director 335-9087
E-Mail.....rovetto@wsu.edu
 - grounds
 - heavy equipment
 - motor pool
 - waste management
- Central Stores & Central Receiving
Jeff Gossard, Director 335-4586
E-Mail.....gossard@wsu.edu
 - In-stock inventory to serve the University
 - University receiving and delivery
 - regional campus courier service
- Storeroom
Lyndsay Read McCall, Manager 335-9053
E-Mail.....lmccall@wsu.edu
 - in-house inventory
 - receiving & delivery of materials
 - purchasing of materials & supplies

MAINTENANCE & UTILITIES SERVICES

Larry Neal, Director. 335-9001
E-Mail ldneal@wsu.edu

- Environmental Operations
Ralph Webb, Supervisor.....335-9037
 - HVAC operations
 - fume hood certifications
 - support for Central Control & Monitoring System (CCMS)
- Life Safety & Electronics
Allen Shallbetter, Supervisor 335-9042
 - fire alarms & suppression systems
 - campus synchronous clocks
 - traffic signal controls
 - emergency & exit lighting
 - security alarms
- Operations & Maintenance
Chris Fischer, Supervisor 335-9038
 - building maintenance
 - emergency off-hours response
- Plant Maintenance & Repair/Communication Center
Thomas Burritt, Supervisor..... 335-9039
Maintenance & Repair
 - key shop
 - refrigeration
 - electrical & roofing
 - machine shop & structural repairs
 - chilled water systemCommunication Center
 - receives trouble calls
 - provides monitoring support for Central Control & Monitoring System (CCMS)
 - elevator maintenance
 - radio dispatch
 - Service Order System
- Utilities Maintenance
Tom Heitstuman, Supervisor 335-9040
 - underground utility system
 - high voltage electrical system
 - safety showers & emergency eyewashes
 - hydrants & backflow prevention in water system
 - plumbing

Facilities Operations Web Page:

facops.wsu.edu

**myFacilities – Facilities Event
Notification & Work Request System**
myfacilities.wsu.edu



World Class. Face to Face.

Service Guide Facilities Operations Summer 2009

FACILITIES ADMINISTRATION

Ev Davis, Assoc.Vice President..... ev_davis@wsu.edu
Lorrie Arrasmith, Principal Asst.....lorriea@wsu.edu
Phone 335-9024
Fax 335-9333

- System Support Services
Pamela Hilliard, Executive Director 335-9301
- Architectural, Engineering & Construction Services
Rob Corcoran, Executive Director..... 335-9018

EMERGENCY911
Fire, Medical Emergency, Accidents, Hazardous Materials

GENERAL SERVICE

To report building or grounds problems, power outages or for routine service needs, or if you are in doubt about where to direct your questions, call:

Operations Center (24 hours per day) 335-9000

ARCHITECTURAL, ENGINEERING & CONSTRUCTION SERVICES (AE&C)

Rob Corcoran, Executive Director..... 335-9018
E-Mail robcorcoran@wsu.edu

- Architectural & Engineering Services
Patty Bergstedt, Director.....335-9095
E-Mail.....bergstedt@wsu.edu
 - evaluating, design & management of construction projects
 - engineering analysis & monitoring of university utilities
- Architectural
Tim Rundquist, Supervisor.....335-9076
- Engineering
Steve Potratz, Supervisor.....335-9300